

CAMP CCBA INFORMATION & POLICIES

Please Read Carefully!

CAMP INFORMATION

- Camp hours are Monday – Friday from 8:00 AM – 5:00 PM. Camp starts on Monday, June 19 and will run through Friday, August 18.
- The cost per week is \$250 for CCBA members / \$285 for non-members. For the short week of July 3, the cost is \$200 for members / \$228 for non-members.
- We will have 1 staff member for every 8 campers. Campers will be divided into 3 age groups and will mostly stay within those age groups throughout the day: K-2, 3-4, 5-6.
- We will have open swim for our campers on daily basis. We have certified lifeguards on duty at all times, along with US Coast Guard approved lifejackets for beginner swimmers.
- Campers may also take group swim lessons for an additional charge. Those arrangements may be made separately online or through our Operations Director, Marie Derosier.
- There will be optional time and opportunity every day for your child to bike, scooter, or skateboard. All children must wear helmets for this activity!
- Campers must bring snacks, lunches, and water bottles with them each day.

CAMP REGISTRATION/REFUND POLICY

- Please fill out our online registration form, photo release form, and permission & health form. We ask that you register online. If you do not have online access, please ask for hard copies of forms at the Welcome Desk.

Full payment is required when you register your child/children.

If you need to withdraw your child from camp, there are no refunds. We can switch to a different week IF there is space but cannot give you a refund or credit.

If your child is removed from camp for a day or longer for behavioral reasons, there are no refund or credits given.

In case of documented illness/injury, you will be issued a CCBA credit.

FINANCIAL ASSISTANCE.

- The CCBA offers some financial aid to those who qualify. Please fill out our scholarship form found [HERE](#) and return it to Ned Harris, Program Director at the CCBA.
- Please note that the [Listen Center](#) also offers limited financial support for summer camp. Please reach out to that organization to request more information.
- The State of New Hampshire Department of Education also offers some financial support for summer camp through a program called [reKINDling CURIOSITY](#).

CAMP SUPPLIES

- Please be sure your child/children have the following with them each day: backpack, morning/afternoon snacks, a healthy lunch, sunscreen, hat, sneakers, bathing suit, towel, bike/scooter/skateboard (optional), and water bottle.
- **IMPORTANT: All belongings must be marked with the camper's name.**

DROP OFF PROCEDURES

- Please park and walk your child to the outdoor pavilion behind the CCBA’s Witherell Recreation Center building, where a staff member will greet you for check-in.
- At that time, we will ask what time to expect you for pick-up.

PICK UP PROCEDURES

- Pick-up will be at the same place where you dropped off. Please remember that, until we get to know and recognize you, we will ask to see your photo ID (or that of anyone else picking up your child).
- If your child is walking or biking home by themselves, please see Ned Harris, Program Director, to fill out a self-sign-out form.
- The latest time for pick-up is 5:00 PM. If you will be picking up earlier than 4:00 PM, please inform us of this when you drop-off in the morning.

INCLEMENT WEATHER

- Camp will take place, rain or shine! When it rains, we will take the camp inside the building or under the pavilion.

BEHAVIOR

- Campers are expected to treat everyone with respect.
- Any disrespectful behavior may result in a child being sent home for a day or longer.
- If a child’s behavior disrupts camp or puts themselves or other camper’s safety at risk, they will not be allowed to continue in our program.
- If we need to remove your child from camp for a day or longer, there is no refund. When we have issues with a camper’s behavior, we will fill out an incident report for parents to read and sign at the end of the day. Depending on the severity of the incident, we may contact parents to immediately pick up their child.

I have read and understand the CCBA’s information and guidelines and had any questions answered.

Parent or Guardian Signature

___/___/___
Date

CCBA
603-448-6477
www.joinccba.org